Obligations of the Interns

General Responsibilities of the Interns:

1. Meet your mentor within 3 days after arriving Taiwan.
2. Work in the assigned lab with the host mentor for 2 months.
3. Work on the days and times agreed upon with host mentor/ supervisor. If interns did not show up at lab the times agreed with host mentor, admission office has right to deduct your stipend.
4. Notify your host mentor of planned absences. If interns need to take sick leave, they are required to inform their mentor or lab supervisor before the internship takes place.
5. Follow the policies, rules, and regulations of the admission office and the host mentor's lab.
6. Complete assignments, tasks, projects, and the final poster, as well as the oral presentation report, as assigned by your host mentor. Interns who fail to complete the final poster and oral presentation report, which must be approved by your host mentor, will not receive an internship certificate.
7. Without the host mentor's permission, the research, projects, or data may not be used by the intern in the future.

The intern specifically agrees to and acknowledges the following:

1. The admission office or host mentor may terminate the internship at any time if the intern violates the policies, regulations, and rules of Academia Sinica, the admission office, or the lab. If the internship is terminated by the admission office or host mentor, the stipend will not be paid after the termination, or the intern will be required to return the stipend for the remaining internship days.
2. Interns will maintain a regular internship schedule determined by the intern and their host mentor/supervisor.
3. Academia Sinica, the admission office, or the host mentor will not be responsible for interns' non-academic dangerous activities.
4. The admission office will not be responsible for costs arising from accidents and/or illnesses incurred during the internship.
5. The monthly stipend will be given to interns after the 15th of the month.
6. Interns who do not provide the following items within 3 days will not receive airfare reimbursement.
   (1) The airfare receipt/invoice with the date of purchase (original copy).
   (2) The original airplane ticket/e-ticket(s) and itinerary.
   (3) The ORIGINAL copy of your boarding pass(es).
7. Reimbursement will cover half of the cost of an economy class round-trip airfare ticket from the intern's hometown to Taiwan (Max. NTD 15,000). Only the cheapest routes will be reimbursed. If the interns are from the same location within the same batch, only the lowest airfare price will be reimbursed. The amount of airfare reimbursement will be in accordance with Academia Sinica's regulations. Please book a round-trip ticket. This approach ensures equitable distribution of resources and enables a greater number of students to participate in our program. The airfare reimbursement will be issued 1 week before the end of the internship. This reimbursement will be provided in New Taiwan Dollars when interns successfully complete the internship.
8. All interns are required to join basic accident insurance, which will be arranged by the Admission Office during their stay in Taiwan. The insurance fee will be deducted from the first month of your stipend. Since this insurance is only the most basic one, you will not be covered by any medical insurance in Taiwan. It is strongly recommended that all interns purchase medical and travel insurance in their own country before

arriving in Taiwan.

9. Interns who fail to complete the registration procedure will not receive their stipend until they have finished the registration process.
10. The intern is personally responsible for arranging his/her travel to Academia Sinica or Partner University.
11. Other than doing the internship in Academia Sinica or Partner University, the intern is not entitled to work in Taiwan.
12. Work full time in accordance with the requirements set by the hosting mentor. It is a violation of law to hold any other employment during the internship and may lead to deportation.
13. Abide by the laws of Taiwan, and regulations of the host Institution (Academia Sinica or assigned partner university). In the case of serious violation, the internship may be terminated immediately with possible legal consequences.
14. Maintain a professional demeanor during internship.

    Etc.