



Student Separation/Clearance Form



Taiwan International Graduate Program, Academia Sinica

To apply for the conferral of TIGP Certificate, please complete section A of the following form and send it to TIGP Office. (3F, No. 75, Lane 12, Sec. 2, Academia Rd., Nangang District, Taipei; Fax:886-2-2785-8944; Email:tigp@gate.sinica.edu.tw)

(A) PERSONAL INFORMATION - COMPLETED BY THE STUDENT		
Name: (Last)	(First)	(Middle Initial)
Program Name	University Registered	
Year Admitted	Date of Ph.D. Degree Conferral	
Name of Advisor/ Institute	Current Job Position / Country	
Corresponding Address		
Email: _____ <input type="radio"/> I intend to collect my certificate in person <i>The certificate can be forwarded to you on request, if you can not collect it in person. Please leave a valid mailing address: <input type="radio"/> same as above; other address as below:</i>		
List of Publication (Please feel free to attach a separate sheet. Data requested here are for the “TIGP alumni database” to be uploaded to the TIGP website and will not be used for other purposes.)		
I certify that I have returned all TIGP property and paid all debts/bills. I hereby tender my registration from TIGP at Academia Sinica. This registration is executed by me freely and of my own free will, and is not given by reason of any threat, force, duress, or any undue influence by any person or persons.		
Signature: _____ Date: _____		
(B) TIGP – If all of the following personnel sign and approve for the clearance claim, a TIGP Certificate will be issued to the student within 14 working days. The student will be notified via Email when the certificate is ready for collecting.		
Student Dormitory	Signature of Dorm Manager	Date
TIGP Office	Signature of Executive Secretary	Date
IAO Director	Signature	Date
TIGP Director	Signature	Date
<div style="border: 1px solid black; padding: 2px; display: inline-block;">For Office Use Only</div>		Document No. _____
TIGP Certificate Serial Number _____		
Notification Sent by _____ date _____		
Certificate collected <input type="checkbox"/> in person; signature _____ date _____		
<input type="checkbox"/> through post; sent by _____ date _____		