



TIGP STUDENT CONFERENCE TRAVEL GRANT TiGP

APPLICATION FORM

Please return to TIGP Office, Academia Sinica
No.75, Lane 12, Sec. 2, Academia Road, Nankang District, Taipei 115
TEL: 2789-9906 FAX: 2785-8944

- Please read the guideline before filling in this form. Failure to adhere to the requirements and application procedures could lead to a denied request.
- All information on this form, except for signatures, should be printed or typed.

For office use only
<i>Final amount granted</i> NTD _____
<i>Signature of TIGP Personnel</i> _____

Contact Information

First name (Given name) _____ Last name (Family name) _____ Your Chinese name _____

Program _____ Year admitted _____ Primary phone _____ Secondary phone _____ E-mail address _____

Your current address: _____

Your thesis advisor _____ Advisor's Chinese Name _____ Institute of your thesis advisor _____

Please provide the following information in support of this application:

- 1) Name of conference _____
- 2) Date of conference _____
- 3) Sponsor and Site of conference _____
- 4) Presentation types: Poster Oral Still waiting for confirmation from conference organizer
- 5) Have you passed the qualify exam for doctoral candidacy? YES NO
(Preference will be given to applicants who have advanced to their Ph. D. candidacy)
- 6) Have you applied for TIGP Travel grant before? YES NO If yes, Year:____ Month_____
- 7) Have you received TIGP Travel grant before? YES NO If yes, Year:____ Month:_____
- 8) Have you applied for OTHER travel grant? YES NO If yes, please indicate source:

- 9) Expected Graduation Date: Year: _____ Month: _____

Note: All applications must include the following:

1. CV
2. An abstract of the paper/poster you intend to present
3. Proof of paper/poster acceptance (preference will be given to applicants with proof of acceptance)
4. A letter of recommendation from the applicant's thesis advisor
5. A short statement on the relevance of the conference/meeting to your research
6. Other supporting documents that may help in the evaluation
7. Please fill in the itemized budget planning Form; Total amount requested NTD _____

Signature of Applicant

Date

Signature of Program Director

Date



Itemized Budget Planning Form for the Application of TIGP Student Conference Travel Grant



- Please follow the guidelines listed below for the budget planning for your travel.

The travel grant can ONLY cover the following expenses:

1. **Airfare:** airfare of a round trip to and from the conference site in economy class
2. **Conference Registration Fee(s):** expenses for conference dinner/banquet are not included
3. **Board and Lodging:** according to the standard of travel on official business abroad reported disbursement.
4. **Travel Insurance:** only for the period of the event and the period necessary for traveling to and from the conference site.
5. **Important Note:** The selected student will receive a maximum reimbursement of NT \$50,000 (including all kind of expenses). If the total expenses exceeds NT \$50,000, the student have to bear/pay for the extra expenditure.

- Name of Applicant: _____
- Program: _____
- Itemized Budget:

Item	Budget (NT.)
Airfare	
Registration Fee	
Per Diem during the Conference ※ 60% of total amount	
Per Diem of Traveling ※ 18% of total amount	
Insurance	
Total (NT)	

※The budget for Per Diem during the Conference and Per Diem of Traveling are according to Regulations of Academia Sinica TIGP Student Conference Travel Grant Award.

※As indicated above, maximum reimbursement : NT \$50,000.



TIGP STUDENT CONFERENCE TRAVEL GRANT
The Rate of Insurance



- ✘ The rate is a reference for travelers who are going to non-European countries.
- ✘ The reimbursement will be based on the actual rate of travel duration.

Day(s)	Price of Insurance (NTD)
1	\$183
2	\$194
3	\$208
4	\$219
5	\$234
6	\$245
7	\$260
8	\$271
9	\$285
10	\$296

Day(s)	Price of Insurance (NTD)
11	\$307
12	\$322
13	\$333
14	\$347
15	\$358
16	\$373
17	\$384
18	\$399
19	\$410
20	\$424

Day(s)	Price of Insurance (NTD)
21	\$435
22	\$446
23	\$461
24	\$472
25	\$486
26	\$497
27	\$512
28	\$523
29	\$538
30	\$548



TIGP STUDENT CONFERENCE TRAVEL GRANT
The Rate of Insurance



- ✘ The rate is a reference for travelers who are going to European countries.
- ✘ The reimbursement will be based on the actual rate of travel duration.

Day(s)	Price of Insurance (NTD)
1	\$263
2	\$279
3	\$300
4	\$316
5	\$337
6	\$352
7	\$373
8	\$389
9	\$410
10	\$426

Day(s)	Price of Insurance (NTD)
11	\$442
12	\$463
13	\$479
14	\$500
15	\$515
16	\$536
17	\$552
18	\$573
19	\$589
20	\$610

Day(s)	Price of Insurance (NTD)
21	\$626
22	\$642
23	\$663
24	\$678
25	\$699
26	\$715
27	\$736
28	\$752
29	\$773
30	\$789